



School Field Trip Driver Precertification Requirements

Summit School requires the following documentation from all Summit Parents/Legal Guardians transporting their Summit students during a Summit School field trip. Parents/Legal Guardians may only transport their own Summit student on field trips. In addition, siblings are not allowed. This process must be completed each school year.

Please submit all documentation to the school front desk at **least 2 weeks in advance of driving for the first field trip of the school year.**

All information will be kept confidential.

Copy of Arizona Driver License Record: 39 Month Uncertified MVR*

You can obtain a copy of your 39 Month Uncertified MVR Driver License Record online at AZMVDNow.gov. Please visit AZMVDNow.gov to create an account and obtain the record. This must be a recent record from within the last 30 days. There is a \$3 fee to obtain the 39 month uncertified MVR. This record needs to be submitted prior to driving for the first field trip of the school year. If an individual's driver license record does not meet the criteria set forth by Summit's insurance policy they will not be approved to drive for school field trips. The individual will be notified by Summit.

Copy of Arizona Driver License*

Copy of Automobile Insurance*

Completed Field Trip Chaperone Guidelines and Agreement

*If your driver license record, driver license or automobile insurance change or expire during the school year you are required to submit a new copy to continue to be approved to drive for school field trips. Please bring the updated copy to the school front desk.

Day of Field Trip Form: The day of the field trip, please complete the Day of Field Trip Driver Form. This form is required **each** time you drive for a field trip.

Note: Your vehicle is not covered by Summit School's insurance. Summit School does not have auto insurance.

Please Remember: No texting or phone use while driving.



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Summit School Driver License Record Policy

Parent/legal guardian may only transport their own Summit students on a field trip, and must have a driver license record that is within parameters set by Summit School (Summit) and/or Summit's insurance carrier. This includes meeting the following minimum standards:

- Hold a valid driving license
- Not more than one traffic violation and/or at fault accidents over a three (3) year period for drivers age 25 and older
- No traffic violations and/or at fault accidents over a three (3) year period for drivers 21 to 25 years of age
- No drivers under 21
- No license suspensions for any reason over a three (3) year period
- No serious traffic convictions with the past five (5) years. Serious traffic convictions include but are not limited to the following:
 - Driving under the influence or while disabled by use of drugs
 - Refusal to take a breath analyzer test
 - Leaving the scene of an accident without reporting it
 - Homicide, assault, or criminal negligence resulting from the operation of a vehicle
 - Driving while license is suspended or revoked
 - Reckless or dangerous driving, which results in injury to a person
 - Racing and/or passing a stopped school bus
- Any other reason for which a driver is deemed unacceptable by Summit or Summit's insurance carrier for any reason subject to their sole discretion and standards.

Please Remember: No texting or phone use while driving.