



2018-19 EXTENDED DAY PROGRAM

Summit School is proud to offer quality before and after school child care services for the 2018-19 school year. Our Extended Day team is excited to provide students in preschool through 8th grade, age appropriate activities to enrich their school experience.

Extended Day Hours: Before School 7:00 a.m. - 8:00 a.m., After School 3:30 p.m. – 6:00 p.m.

Locations:

Preschool:	Morning drop off is located in the Knowledge Center and afternoon pick up is in the Preschool
Elem/Middle:	Morning drop off is located in the Knowledge Center and afternoon pickup is from the Multipurpose Room and/or the playground/field. Please see the Extended Day sign on the front gate notifying of each day's location

AVAILABLE OPTIONS: (Snacks and materials are included in all fees)

Drop-In Extended Day: Rate \$19/per day of actual use

- Includes before and/or after school care as needed
- Students not picked up from school by 3:30p.m. will be signed into Drop-in Ext. day by teachers and the daily Drop-in Rate will be charged
- Drop-in use will be tallied for the month and invoiced at the beginning of the following month in FACTS and due by the 15th of that month. Drop-in fees for the month of May will be due in full by May 31st

Pre-paid Extended Day: Rate \$2,500 annual with unlimited use with Mini-Camp days

- Full-time use of Extended Day before and/or after school daily
- Includes use of all Mini-Camp days scheduled for the school year
- Payment Plans include:
 - 1 Payment of \$2,500 Due July 15, 2018
 - 2 Payments of \$1,250 Due July 15, 2018 and December 15, 2018
 - 10 Payments of \$250 Due the 15th of each month, July 2018 thru April 2019

Drop-In Mini-Camp Days: Rate \$65 per full day

There are a limited number of Drop-in Mini-Camp spots available on a first come, first served basis. Mini-Camp days are scheduled for teacher conference days and professional development days when school is not in session.

- Registration is required 2 weeks in advance. An email announcing Mini-camp will be sent to all parents requesting Mini-Camp registration.
- The \$65 will be invoiced in FACTS and due immediately. There are no refunds for non-use as space is very limited

EXTENDED DAY RULES AND POLICIES:

All school rules, procedures and policies are in effect during Extended day activities. Outstanding Extended day balances past 30 days may result in suspension of services. Only previously authorized persons who show proper identification will be allowed to pick up students. Students must be signed in/signed out by authorized persons each day. **Late Pick-up Penalty billed in FACTS:** A \$1.00 per minute/per child additional charge will be for students picked up after 6:00 p.m. The 2nd occurrence will result in a charge of \$5.00 per minute/per child past 6:00 p.m. The 3rd occurrence will result in a charge of \$10.00 per minute/per child past 6:00 p.m. Suspension of participation in Summit's Extended Day Program may occur after the 3rd occurrence of late pick-up.